

PAPARA TEKNOLOJİ A.Ş.

DATA SUBJECT APPLICATION FORM

GENERAL EXPLANATIONS

Pursuant to Article 11 and related provisions of the Personal Data Protection Law numbered 6698 (“Law”), individuals whose personal data is processed (hereinafter referred to as the “Applicant” or “Data Subject”) are entitled to submit requests concerning the processing of their personal data.

Pursuant to Article 13(1) of the Law and the Communiqué on the Procedures and Principles of Application to the Data Controller, applications to our Company, regarding these rights must be submitted in writing or through other methods as determined by the Personal Data Protection Board (“Board”).

Within this framework, written applications may be submitted to our Company via:

- Notary public
- Signed with a secure electronic signature as defined in the applicable e-signature Law numbered 5070 and sent to our registered e-mail address (“KEP”)
- E-mail, using the e-mail address that is verified in the systems of Papara Teknoloji, to: rapor@papara.com

Method of Application	Address	Subject Line / Note
By E-mail	rapor@papara.com	Subject line: “Personal Data Protection Law Information Request”
Via Notary	Maslak Mah. Taşyoncası Sk. Maslak 1453 Sitesi No: 1g İç Kapı No: B22 Sarıyer / İstanbul	On the envelope: “Information Request under Personal Data Protection Law”
Via KEP Signed with a secure electronic signature	paparateknoloji@hs01.kep.tr	Subject line: “Personal Data Protection Law Information Request”

Once additional methods are announced by the Board, such methods shall also be adopted and announced by our Company accordingly.

Applications submitted to us will be responded to within 30 (thirty) days from the date of receipt, depending on the nature of the request, in accordance with Article 13/2 of the Law. Our responses will be delivered in written or electronic form, as per Article 13 of the Law.

A. Contact Information of the Data Subject

First Name	
Last Name	
National ID Number:	
Phone Number	
E-mail Address	
Postal Address	

B. Please Indicate Your Relationship with Our Company

(e.g., Customer, Business Partner, Job Applicant, Former Employee, Third-Party Company Employee, Shareholder)

- ☐ Customer / User
☐ Business Partner
☐ Visitor
☐ Other: _____

Department Contacted within Our Company: _____

Subject: _____

- ☐ Former Employee
Years Worked: .
☐ Other: _____

☐ I Have Applied for a Job / Shared My CV - Date: _____

☐ I Am an Employee of a Third-Party Company
Company and Position:

C. Please Specify Your Request in Detail

D. Please Indicate How You Wish to Receive Our Response

- ☐ I want the response to be sent to my postal address.

☐ I want the response to be sent to my e-mail address. *(Choosing e-mail will allow a quicker response.)*

☐ I wish to collect it in person. *(If collected by proxy, a notarized power of attorney or authorization document is required.)*

This application form has been prepared in order to determine your relationship with our Company, to identify your personal data (if any) processed by us completely and correctly, and to respond to your request within the legal time frame.

To mitigate legal risks arising from unlawful and unauthorized data sharing and to ensure the security of your personal data, our Company reserves the right to request additional documentation or information for identity verification *(such as a copy of your identity card or driver's license)*. In case of incorrect or outdated information provided in this form, or in the event of an unauthorized application, our Company disclaims liability for any consequences resulting from such inaccurate or unauthorized submission.

Data Subject Name & Surname:

Application Date:

Signature: